



QUIK SPRAY UNIT

PROCEDURES

&

GUIDELINES

Dated this 6th day of January, 2009

INTRODUCTION

The Quik Spray Unit Procedures and Guidelines establish the position of the Tasman Council regarding the use of Council's Quik Spray Unit by members of community groups, contractors and partnership organisations in respect to the responsibilities of those "Users".

Users need to hold a current Chem Cert qualification.

Council is committed to ensure that Users possess the necessary skills, knowledge, experience, qualifications and attitudes to use the Quik Spray Unit. The Council staff will provide sufficient training to Users on their first time of hiring the Quik Spray Unit.

The Quik Spray Unit has been established by stakeholder to assist in the implementation of the Tasman Weed Management Strategy.

STATEMENT OF USE

The equipment is to be used only for the purpose for which it was designed.

All operating instructions from the Council Officer are to be followed. All warning associated with the use of the equipment are to be followed.

Appropriate safety gear is to be worn at all times when operating equipment.

Council inspects the equipment on a regular basis. If the equipment is returned in an unsatisfactory condition or in case that any pieces of equipment are missing through whatever cause, then this amount will be deducted from the retention bond. Council accepts that the tools can wear and tear over time and replacement will be assessed by the Council Officer.

If the Quik Spray Unit is returned in a damaged or unsatisfactory condition then the amount needed to repair or replace the damage may be deducted from the retention bond.

If the amount of damage to the equipment or Quik Spray Unit exceeds the amount of the retention bond, then the User must pay this difference within seven days, if requested to do so by Council.

Council will not be held responsible for any loss, damage, injuries, claims, suits or death as a result of the Community Groups use of the Quik Spray Unit and equipment, whether through Council's negligence or otherwise.

Any defect with the Quik Spray Unit or equipment must be reported **as soon as practical** to Council.

The Quik Spray Unit and equipment must be returned in a clean and orderly manner or a cleaning fee will be deducted from the retention bond. Users should take the hygiene of tools very serious as the spread of weeds and diseases through soil on tools should be avoided at all costs.

It is the responsibility of the User to ensure that the driver of the vehicle to which the Quik Spray Unit will become attached, is currently licensed and conforms to all road and safety regulations.

Any accident must be reported to Council as soon as practical and any third party details and other details must be provided to Council.

The Quik Spray Unit and equipment must be returned to Council by the date and time, nominated by the relevant Council Officer, other wise a deduction from the retention bond may be made.

INSURANCE

Council's policy does not cover the Users whilst driving their own vehicles and towing Council's Quik Spray Unit. Therefore, Council strongly recommends that all Users using private vehicles are covered by their own comprehensive insurance policy. Users should note that the Council does not pay insurance costs for private vehicles. Council will not cover costs incurred by Users driving uninsured vehicles.

The User is responsible for any traffic infringement incurred in the operation of the Quik Spray Unit.

If the User is involved in an accident, whilst hiring the Quik Spray Unit and equipment, Council may recover any costs incurred from any related accident from the User.

RETENTION BOND FOR USE OF QUIK SPRAY UNIT

The use of the Quik Spray unit is free provided the activities to be undertaken are inline with the Tasman Weed Management Strategy. However a donation toward the upkeep of the unit is requested from the User. This donation is negotiable. Every application to book the Quik Spray Unit and equipment is subject to Council's approval.

The booking of the Quik Spray Unit is subject to a retention bond for the amount of \$300 and is payable prior to the Quik Spray Unit and the equipment being released. The retention bond is refundable to the User concerned, provided all equipment and the Quik Spray Unit is returned in good condition. Fair wear and tear accepted. Credit card details may be supplied in lieu of bond payment.

CONDITIONS OF USE

1. Assign one person the responsibility of the Quik Spray Unit and equipment. This person should ensure that the Quik Spray Unit is safely located and secured as it is heavy and can easily roll away.
2. Works undertaken will be in line with the Tasman Weed Management Strategy
3. I understand that I am required to obtain permission from all relevant landholders including private, public and Parks and Wildlife land, prior to carrying out any works.
4. I hold a current Chemcert for safe use of herbicides and will use chemicals in accordance with legislative requirements – **Copy to be left with this agreement.**
5. If working on a roadside I am required to have a Traffic Management Certificate and will follow legislative traffic management requirements and complete a Traffic Management Record. The Traffic Management Record - **Copy of Traffic Management Certificate to be left with this agreement.**
6. I will keep accurate records of all chemical useage and details of weed control. If not previously mapped I undertake to map the weed infestation using the National Field Data Sheet. Copies of these records will be provided to Tasman Council.
7. I have public liability and professional idemnity insurance. **Copy of Certificate of currency to be left with this agreement.**
8. I understand that I am required to be properly trained in the use of all the equipment and tools provided by the Tasman Council.
9. I understand that I am responsible for the proper use and care of all the tools and equipment.
10. At the beginning of each usage please **check off** all the tools and equipment are accounted for prior to works commencing.
11. At the end of the day before everyone departs **check off** all the tools and equipment that have been used and then **check off** all tools have been returned to the Quik Spray Unit, and are clean and in good working condition.
12. Please make a comment in the comment column if any items are lost or damaged.
13. Return the Quik Spray Unit in a clean condition.

I, a Community Volunteer of the Community Group
(Name)have read and understood the
above conditions.

OR

I,a Stakeholder/Contractor of
..... (business name / agency) have read and
understood the above conditions.

Signature:**Date:**

ASSOCIATED DOCUMENTS

- 1. Booking Form**
- 2. Basic Instructions**
- 3. Chemical Usage Form**
- 4. Traffic Management Record**
- 5. Field Data Sheet**

COMMUNITY QUIK SPRAY UNIT BOOKING FORM

Group/Organisation: _____

Name (Supervisor of Group): _____

Postal address: _____
_____ Postcode: _____

Telephone: (BH): _____ (AH) _____

Mobile: _____ Fax: _____

Email: _____

SITE DETAILS

Size: _____ ha/km (circle)

Site Name: _____

Suburb: _____

Number of expected participants: _____

PREFERRED DATES

(please circle and indicate days required)

MONTH: _____

1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20
21 22 23 24 25 26 27 28 29 30 31

Date _____ and approximate time _____ for Quik Spray Unit Pick up

Date _____ and approximate time _____ of Quik Spray Unit return

The following equipment comes with the use of the Quik Spray Unit.

Please complete the following table and sign below to confirm that the tools requested have been supplied

EQUIPMENT	NUMBER SUPPLIED (Please check before use.)	EQUIPMENT USED (Please indicate number of each tool used.)	RETURNED
Aerial	2		
Remotes	2		
Hand spray guns	2		
Taps on unit	4		
TOTAL	4		

Signature upon pick up: _____

Council Officer: _____

QUIK SPRAY UNIT HIRE CHARGES

Community Groups – FREE OF CHARGE
working in line with Tasman Council Weed Strategy : FREE OF CHARGE
Bond: - \$300 prior to trailer pick up

Receipt Number (Office use only): _____

Return this form to: Tasman Council
 1713 Main Road
 NUBEENA TAS 7184
 Phone: (03) 6250 9200
 Fax: (03) 6250 9220
 Email: tasman@tasman.tas.gov.au





QUIK SPRAY BASIC INSTRUCTIONS

Ensure aerials are removed and stored in vehicle prior to transportation

4-Step Starting Procedure

1. Check Oil daily before use
2. Start Engine
3. Engage Pressure and adjust to suit
4. Turn on Radio
5. Take hand gun and begin spraying

4-Step Finishing Procedure

1. Rewind reel and stow hand gun
2. Turn Radio Off
3. Disengage Pressure Controller
4. Switch off Engine

General Cleaning of the Quik Spray System

Flush with Water on a daily basis (after spraying)

Flush with Quik Flush weekly.

Use Quik Flush before storing the system for any extended period (more than 3 weeks).

Use Quik Flush before using the system AFTER sitting idle for an extended period.

Ensure aerials are reinstalled before returning unit.