

TASMAN COUNCIL
ANNUAL PLAN
2021 – 2022

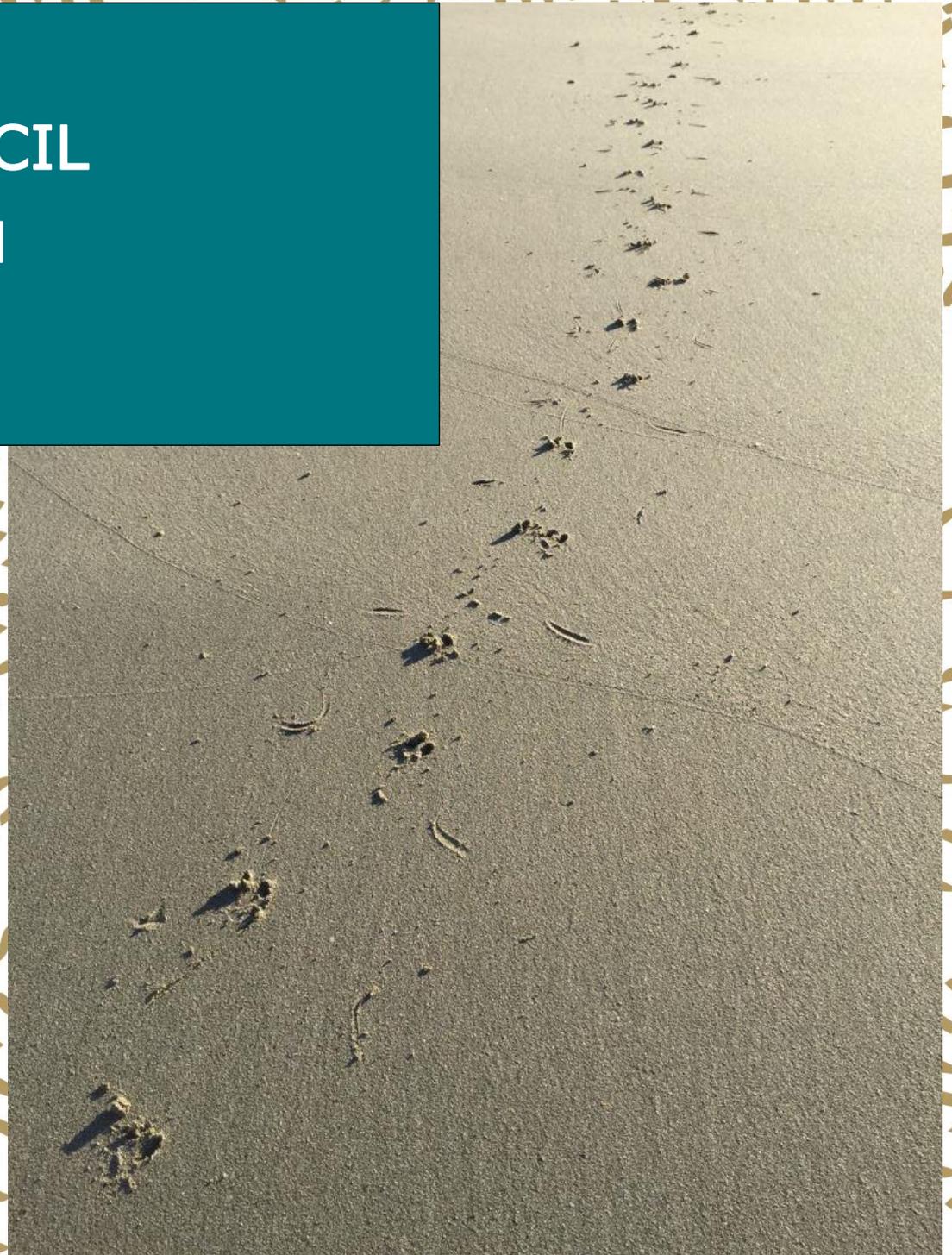




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Introduction

The 2021 – 2022 Annual Plan sets out the Council’s goals and actions for the coming year. These are aligned to the Tasman Council Strategic Plan 2021 - 2031, which was adopted by the Council in the Ordinary Council Meeting held on 28 July 2021.

When setting goals for the coming year, Council is mindful of budget implications of proposed works and activities.

Our performance against the goals set out in this Plan will be recorded within the 2022 Annual Report.

This year’s Annual Plan is divided into Key Focus Areas which align to the operational departments within Council. Each Key Focus Area includes an overview of the major responsibilities of the department. While each department is represented separately, the delivery of services and the actions outlined in the plan require departments and Council officers to work together to achieve our goals for the community.



Norfolk Bay

Mayor's Message

I am very pleased to deliver this Annual Plan which sets out Council's priorities for the coming year.

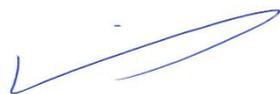
This year sees the first year of implementation of the Council's new Strategic Plan, which sets out our goals and aspirations for the coming ten (10) years. The Plan also includes the 2021 – 2022 budget documents. I believe that this budget in conjunction with the new Strategic Plan sets up on a stable footing to remain sustainable into the future.

I would like to thank the Councillors, General Manager and staff of the Council who have worked hard to prepare a responsible budget which delivers a small surplus while responding to community need. Like every Municipality in Tasmania, and across the world, our Council has felt the impacts of the COVID-19 pandemic. I am proud of the way that our community and the Council has responded to this challenge.

The goals and actions in this Annual Plan align with the objectives of the Strategic Plan. When looking at our goals, it is important to remember that many of the actions outlined will take more than one (1) year to complete and that a number of them will be ongoing throughout the life of the Strategic Plan. The actions in our Plan will also require the Council to work collaboratively with community and other organisations to achieve our outcomes, and so provide a great opportunity to strengthen our community bonds.

As always much of the work that Council does goes unseen and includes the requirement to enforce State Government laws and regulations. In addition to this unseen work, there are some items that may be of interest to the community in this year's budget. These include the continuation of Council's Community Small Grants Program, funding to assist in preparation for emergencies, continuation of the Council's grading, roadside maintenance and landscaping programs, and work continues on implementing the Statewide Planning Scheme and the finalisation of the Local Provisions of this for the Tasman Municipality.

On behalf of everyone at the Council, I look forward to working with you to continue to strengthen our community in the coming year.



Kelly Spaulding

Mayor



Statutory Requirements

Tasman Council's Annual Plan for the 2021-2022 financial year has been prepared and adopted by the Council in accordance with Section 71 of the *Local Government Act 1993* (the Act).

The Act stipulates that the Annual Plan is to be consistent with the Strategic Plan and is to include the following:

- A statement of the manner in which the Council is to meet the goals and objectives of the Strategic Plan 2021 – 2031;
- A summary of the Budget Estimates adopted by the Council; and
- A summary of the major strategies to be used in relation to the Council's public health goals and objectives.

As soon as practical after the Council adopts the Annual Plan, the General Manager is to:

- Make a copy of the Annual Plan available to the public for inspection at the public office during ordinary business hours, and
- Provide the Director of Local Government and the Director of Public Health with a copy of the Annual Plan.



Safety Cove

Summary of Budget Estimates for the 2021 – 2022 Financial Year
(As adopted at the Ordinary Meeting of Council held on 23 June 2021)

Operating Revenue	
Rates and Charges	5,414,451
Statutory Fees and Fines	200,528
User Fees	152,650
Grants	1,168,127
Contributions – Cash	10,000
Interest	49,000
Investment Revenue from Water Corporation	13,000
Other Income	395,011
Total Operating Revenue	7,402,767
Capital Income	
Capital Grants received specifically for new or upgraded assets	2,070,020
Net Gain/(loss) on disposal of property, infrastructure, plant and equipment	47,000
Share of net profits of Associates and Joint Ventures	265,000
Total Capital Income	2,382,020
Total Income from Continuing Operations	9,784,787
Operating Expenses	
Employee Benefits	1,922,617
Materials and Services	2,908,089
Depreciation and Amortisation	1,875,061
Finance Costs	22,000
Other Expenses	974,235
Total Operating Expenses	7,702,002
Result from Continuing Operations	2,082,785
Less Capital Grants received	2,070,020
Operating Surplus/(Deficit)	12,765

Councillor Profiles

The Tasman Council is established under the provisions of the *Local Government Act 1993*. The Council consists of seven (7) elected members, with Council elections held on an 'all in all out' basis. Councillors are elected for a period of four (4) years, or until the end of the current term if replacing a Councillor who has resigned or left the Council for some reason. The Mayor and Deputy Mayor are also elected for a period of four (4) years.

As of 1 July 2021, the following representatives were elected to the Tasman Council:



Mayor Kelly Spaulding



Deputy Mayor Maria Stacey



Cr. Jan Barwick



Cr. David Beard



Cr. Casey Garrett

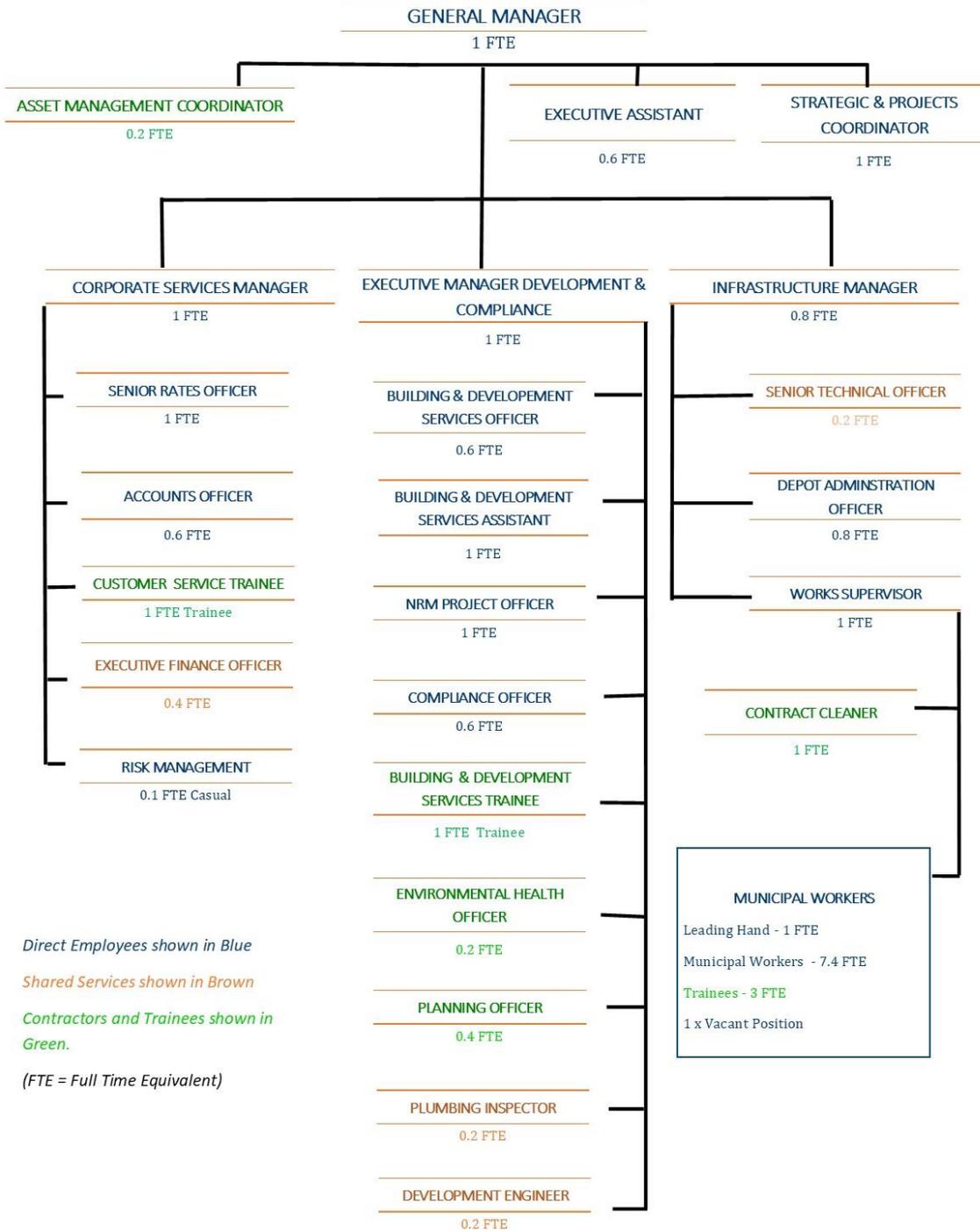


Cr. Alan Hull



Cr. Daniel Kelleher

TASMAN COUNCIL
ORGANISATIONAL CHART AS AT 30 JUNE 2021



Direct Employees shown in Blue

Shared Services shown in Brown

Contractors and Trainees shown in Green.

(FTE = Full Time Equivalent)

Key Focus Areas

Introduction

Local Government in Tasmania has responsibility for a wide range of activities which are outlined in the *Local Government Act 1993*.

The Council is broadly responsible for the wellbeing and promoting the interests of the community, and good government of the Municipality. In addition, Councils are responsible for the enforcement of some State Government requirements such as dog control, planning and building compliance. Council also works with the community and external stakeholders to deliver a range of other services, such as collaboration on and the delivery of community programs, lobbying other tiers of government and other organisations for improved services.

The Council is made up of two (2) parts, the Councillors, and staff who work for the organisation. Councillors are elected by the public and who have primary responsibility for the development of policy, the accountability of the budget and the overall direction of the organisation. Staff who work within the organisation perform a range of activities and deliver services directly to the public.

To deliver these functions to the community, the Tasman Council has four (4) broad departments, these are:

- Governance;
- Corporate Services;
- Development Services; and
- Infrastructure.

As with many small Councils, Tasman Council staff are multi skilled and often work across departments to achieve the goals of the organisation and provide service to the community. Departments work closely with each other across the functions of the organisation.

The following pages provide a brief overview of each of the departments and outline the priorities drawn from the Tasman Council Strategic Plan 2021-2031 for the coming year. The tables attached to each department indicate the focus of that department for the coming year, and give a reference to the Strategic Plan action numbers. Also included is an anticipated time frame for starting the action. There are many actions that will be 'ongoing', once commenced those actions will form part of the operations of the Council.



Governance

The Governance activities of the Tasman Council predominantly sit with the General Manager's office and staff associated with this function. This is a small team who work on a range of activities, including but not limited to:

- Liaison with government agencies and other external stakeholders to promote the interests of the Tasman community;
- Council agendas and meetings;
- Right to Information and Public Disclosures;
- The preparation of Annual Reports and Plans, and implementation of the Council's Strategic Plan.
- Community and business development;
- Emergency Management and Recovery Coordination;
- Liaison with Councillors; and
- Overall operation and coordination of the organisation.

This challenging mix of activities are performed 'behind the scenes' and also working in direct collaboration with the community, other levels of government, major stakeholders and other organisations.

In the coming year, the Governance Department will have a strong focus on communication and engagement activities. This will include discussing with Councillors how more opportunities can be provided for the community to have meaningful and targeted conversations with them about issues that are important to the community and strengthening existing links with other organisations and groups. The aim of these activities is to put in place opportunities to work together and strengthen our community and business engagement.

Once in place, community engagement will be ongoing and will become part of the day-to-day operations of the Council. In addition to this, the Governance department oversees and has involvement with many of the activities of other departments within Council and will continue to fulfil the other duties it already has responsibility for.

Governance Focused Strategic Actions

Strategic Action No.	Description	What we will do in 2021–22 Financial Year	Timeframe	2021/22 Budget Allocation
1.1	Increase structured public access to elected members	Commence discussions with Councillors to identify ways to provide structured access. Inform the public of the outcomes of this through social media and Council website.	Ongoing	
1.2	Presence in newsletter, noticeboard, website and social media	Through the creation of a Community Engagement Strategy Council will review how it uses its current media presence and create a strategy to better utilise its media presence.	Ongoing	Corporate Planning \$15,000
1.3	Specific issue and periodic workshop sessions with interest groups	Commence discussions with Councillors to identify if issue specific workshops can be incorporated into the current workshop schedule or if additional workshops are required.	Ongoing	
1.4	Annual survey of residents and property owners	Incorporate this activity into the Community Engagement Strategy.	Ongoing	Corporate Planning \$15,000
1.5	Equitable access to discuss issues and concerns	Provide information to the public of ways to contact Council, including promotion through the regular Council pages in the Tasman Gazette and on the Council's website.	Ongoing	
1.6	Bi-annual planning and review workshop with the Department of State Growth, Parks and Wildlife Service, State Emergency Services, Marine and Safety Tasmania, Tasmania Fires Service, Sustainable Timber Tasmania	Identify stakeholders and commence discussions to verify an appropriate time to meet.	Ongoing	
1.8	Quarterly workshops combining the Tasman Community and Health Centre, Dunalley Tasman Neighbourhood House, not for profit service providers, Tasman District School, Police and Ambulance to identify community profile changes, service gaps and lead indicators to facilitate service focus, delivery and investment	Identify stakeholders and commence discussions to verify an appropriate time to meet.	Ongoing	

1.9	Support local business and tourism association to enhance capacity to address barriers to economic activity and to collaborate with the South East Regional Development Association (SERDA), Business Tasmania, Department of State Growth and other business orientated organisations to modernise the Tasman economy.	Develop, finalise and implement a Business and Tourism Support Policy. Better promote Council's ability to liaise with these organisations and set up information sharing networks. Ensure attendance and participation in SERDA activities.	Ongoing	Annual Membership Subscriptions
1.10	Structured bi-annual workshop with community organisations based on an issue/development. Agendas aimed at liveability, wellbeing and prosperity and focused on and supporting their individual and collective roles within this.	Identify stakeholders and commence discussions to verify an appropriate time to meet.	Ongoing	
2.4	Resident and visitor amenity, access to recreation, heritage and experiences. Major camping. (Coal Mines and Sloping Main)	Commence structured engagement with stakeholders to identify possible investment in infrastructure, is appropriate.	Commence this year	
3.4	Ensure local community groups are aware of what is accessible across the community and how to access those supports.	Develop information sharing networks and better utilise Council's current communications channels.	Commence this year	
3.6	In conjunction with State, other statutory and volunteer agencies to ensure risks are identified and that actionable plans are in place to ensure coordinated preparedness, prevention, response and recovery.	Participate in State Emergency Management activities as designated under the Council's approved Municipal Emergency Management Plan.	Commence this year	Emergency Services \$7,000 & SES funding \$5,000
<p>Many of the activities above will require extensive planning and communication with multiple stakeholders and may be included as part of the Council's proposed Engagement Strategy. The creation of the strategy will require input from community, stakeholders and the Council and may need to consider proposed State Government reforms. It is anticipated that once commenced and refined, many of these activities will form part of the Council's ongoing operations.</p>				

Corporate Services

The Corporate Services Department key roles are to provide administration, front counter reception and financial services to the Council.

The responsibilities that sit within the Corporate Services Department are extensive and while the front counter reception staff are some of Council's most visible, much of our work goes on 'behind the scenes'. The 'unseen' works performed by Corporate Services includes:

- Administration and financial services;
- Human resource services;
- Legal and insurance services;
- Records management;
- Information technology services; and
- Customer and community support services.

The Corporate Services Department strives to provide exceptional customer service. This is the first point of contact with the Tasman Council and we want to ensure that all customers have a friendly and positive experience when communicating with the Council.

We are responsible for the assessment, billing, collection and recovery of Council rates each financial year. We also perform a broad range of financial duties within the Council, these include, providing accurate financial information, managing cash flow, budgeting and forecasting, management of investment, accounts receivable and payable, payroll and financial reporting and analysis.

Record management is also controlled by the Corporate Services Department. We strive to ensure that we have up to date record processes and information retention at all times. Improvements to Council's records procedures will continue in the 2021-2022 financial year, as Council moves from paper-based records to an electronic database. This will not only improve efficiencies and accuracy within records management for the Corporate Services Department, and the Council as a whole, but will reduce our paper usage enormously.

Another priority for 2021-2022 is the updating of the Council's website, we look forward to being able to provide a website that meets community expectations and is able to provide you with the information you need to engage with Council.

Responsibilities within the Corporate Services Department are challenging at times, however, we continue to strive to provide the very best services and support to the Tasman ratepayers and community.

Corporate Services Focused Strategic Actions

Strategic Action No.	Description	What we will do in 2021–22 Financial Year	Timeframe	Budget Allocation
1.7	Specific purpose, project/issue workshops as required, including relevant local stakeholders and interests.	Identify specific issues that are current concerns for local stakeholders and continue to be proactive and informative to all involved.	Ongoing	
2.1	Effective visitor entrance points and destination, resident and visitor amenity, access to recreation, heritage and employment engine, hub for visitor distribution.	Continue to ensure that Council remains financially sustainable now and into the future to enable the maintenance and creation of and visitor amenities and recreation facilities.	Ongoing	
2.2	Resident and visitor amenity, access to recreation and experiences	Support the Council and Governance Department as required as they commence structured engagement with stakeholders to identify possible investment in infrastructure, as appropriate.	Ongoing	Taranna Hall floor replacement \$25,000 Judd Park toilet improvements \$30,000
2.3	Service Hub. Resident and visitor amenity, access to recreation and experiences. Employment engine. Access to daily living and lifestyle services. (Nubeena)	<p>Continue to support and utilise SERDA and other resources and agencies as they assist with employment, training and other services within the Tasman Region.</p> <p>Continue to lobby for further funding and services to ensure employment opportunities within the Tasman Region.</p> <p>Ensure Council continues to be sustainable now and into the future.</p>	Ongoing	Annual membership of SERDA.
4.1	Determine its feasibility as a key tourism and visitation attractor in conjunction with Port Arthur Historic Site and Parks and Wildlife Service based on broad benefit-cost principles.	Continue to work alongside Port Arthur Historic Site and Parks and Wildlife Service to ensure communications between all stakeholders in relation to improving the	Ongoing	

		Tasman Region as a key tourist and visitor attraction.		
5.1	Integrate and translate policy into practice at the Council decision making and operational practice level.	Ensure all Councils policies are current, with relevant information in relation to Council operational and legislative requirements.	Ongoing	
5.2	Promote understanding of the practical implications to enable residents and business to adapt, identify new opportunities and mitigate risk.	Ensure Council is providing relevant and up to date information via communication strategies, Council website and social media platforms.	Ongoing	Upgrades to Council website \$20,000 21/22 budget allocation
The Corporate Services Department plays an important role in the ongoing support of other departments, including ensuring the financial sustainability of the organisation. We work closely with all departments to achieve the goals in this plan.				

Development Services

The Development Services Department of Council holds responsibility for a varied mix of development and compliance functions and activities. Many of these focus on ensuring that State legislative requirements are upheld in relation to planning, building and other works.

The development services team performs the following functions:

- Implementation of the *Tasman Interim Planning Scheme 2015* through the assessment of Development Applications for subdivisions, new buildings, extensions and additions, demolitions, vegetation clearing activities and boundary adjustments.
- Building and Development services which includes the delivery and administration of Council's building, plumbing and planning service and compliance activities.
- Environmental Health services, including the investigation of some health-related complaints, water monitoring, food licencing and ensuring compliance with Council's wastewater disposal requirements.
- Natural Resource Management services which is a broad field that includes weed management, advice on environmental issues, some aspects of waste disposal and recycling, climate change, animal management policy, Coast Care and Land Care and the provision of advice to farmers and other land users.
- Animal control services, including the impounding of lost and nuisance animals.
- Administration of Council's Regulatory Services By-law No. 1/2018.

As with any small organisation, there are many other roles and functions within the organisation that members of this department assist with or perform. This includes assisting with Council's website and communications.

The completion and implementation of the Statewide Planning Scheme and Local Provisions Schedule will continue to stretch the resources of the planning area of the team while they deal with legislative changes to planning requirements.

The Strategic Plan actions listed below have a strong environmental and community focus and will be commenced in the coming year. While some of this work can be achieved relatively quickly, there are other elements of the actions which will require an ongoing commitment of resources.

Work has recently commenced on action 3.1, the development of an assessment of community facilities. Once completed, this activity will result in the formulation of a Community Infrastructure Strategy that will be put to the Council for consideration in the coming months.

Public Health Statement

Tasman Council is committed to the health and wellbeing of our community. The Development Services Department bears responsibility for ensuring that the Council's statutory obligations are met under the following Tasmanian Government Acts:

- *Public Health Act 1997*
- *Food Act 2003*
- *Environmental Management and Pollution Control Act 1994*
- *Dog Control Act 2000*
- *Local Government Act 1993*

As part of the Tasman Council's commitment to its public health goals in the coming year, the Development Services Department will seek to:

- Continue to conduct school-based immunisation clinics and promote the importance of immunisation in the community.
- Monitor onsite wastewater disposal units to ensure compliance with the relevant legislation.
- Undertake inspections of food premises, water carters, major recreational waters, private water supplies and public health risk activities to ensure compliance with relevant legislation.
- Investigate public and environmental health complaints.
- Offer Councillors and staff a free annual influenza vaccination.

Development Services Focused Strategic Actions

Strategic Action No.	Description	What will we do in 2021-22 Financial Year	Timeframe	Budget Allocation
3.1	Ongoing assessment of recreation and community facilities, promotion of their use and investment based on broad benefit-cost principles.	Review existing records of recreation and community facilities, consider approaches to promote their use and guide future investment and create a Community Infrastructure Strategy.	Commence this year	Corporate & Community Planning (Part of \$15,000)
4.1	Ensuring Council, Parks and Wildlife Service, Marine and Safety Tasmania and other facilities are located at key locations, clustered in a manner that assists complementary use (e.g., ramps, toilets, tracks entry/interest points and picnic facilities) and high amenity.	Commence discussions with Parks and Wildlife Service, and Tasmanian Fire Service regarding co-location opportunities. The Community infrastructure Strategy mentioned above provides an opportunity to review existing uses and open discussions around collaborative activities.	Commence this year	Ongoing Asset Management
5.3	Continue the development and support processes to ensure best practice in eco-system, catchment and receiving waters management.	Leverage resources available through participation in the Southern Tasmanian Council Authority's Regional Climate Change Initiative, through other Initiative participants and through the Tasmanian Climate Change Office to conduct a review of Council's current eco-system, catchment and receiving waters management practices.	Commence this year	Annual membership to Southern Tasmanian Council Authority and uptake of their initiatives
5.4	Monitor waste generation operations, including business and residential run-off and wastewater treatment, hazard management and other key and emerging risks to ensure compliance with operating requirements in conjunction with State agencies.	Responsibility for these actions is shared with Infrastructure Services whose focus is on hard waste management and stormwater. Development Services will continue to monitor and test wastewater treatment systems and undertake compliance action as required. This may include liaison with State Government agencies. The Natural Resource Management function of Council monitors environmental impacts and liaises with land owners as necessary.	Commence this year	
<p>Many of the actions in the Strategic Plan form part of the ongoing operations of Development Services. When aligning our activities to the Plan, we are mindful of the need for continuous improvement and compliance with a changing legal framework. We work closely with the Governance and Infrastructure Departments to achieve these goals through a cooperative approach.</p>				

Infrastructure Services

The infrastructure Services Department is often seen as the backbone of Council services. We are one of the most visible Council areas, with our works crews often seen out and about in the community and interacting with the public.

Council owns and manages various infrastructure assets across the municipal area which are essential to residents and visitors. The Infrastructure Services Department is responsible for the maintenance and provision of these assets when owned or operated by the Council, these include:

- Roads, footpaths and bridges;
- Buildings and facilities;
- Recreation reserves, parks and gardens;
- Drains and stormwater;
- Council owned tracks and trails;
- Cemeteries;
- Plant and equipment;
- Waste Management and transfer station; and
- Delivery of new capital projects and renewal of assets, including planning and design, project management and construction.

Our aim is to provide the services needed by the community in a financial sustainable manner and in accordance with Council's Strategic Plan, Asset Management and Long Term Financial Plans. To do this we have to balance the expectations of the public with cost and risk to help ensure the ongoing financial stability of the organisation. Our team works hard to meet public expectation, and we are proud of the work we are able to achieve for the community.

Infrastructure Services Focus Strategic Actions

Strategic Action No.	Description	What we will do in the 2021–22 Financial Year	Timeframe	Budget Allocation
5.4	Monitor waste generation operations, including business and residential run-off and wastewater treatment, hazard management and other key and emerging risks to ensure compliance with operating requirements in conjunction with State agencies.	Responsibility for these actions is shared with Development Services whose focus is on the monitoring and testing of wastewater treatment systems to ensure compliance. Infrastructure Services will continue to focus on hard waste management and stormwater. This may include liaison with State Government agencies to ensure legislative compliance	Commence this year	Storm water modelling.
5.5	Establish and combine current baseline data with monitoring across key eco-systems, catchments and the coastal environment to develop a systemic and balanced protective/adaptive strategy.	Establish baseline data at waste transfer station to provide input into adaptive strategies in the future.	Commence this year	Renewal of Waste Management contracts.
5.6	Minimisation of waste going to landfill through community education and practice.	Commit to the 2021-2024 Garage Sale Trail Program and continue partnerships with Clean-up Australia and the Clean Up Our Patch Program. Partner with Marine and Safety Tasmania to be a collection point for expired Boating Flares.	Commence this year	NEW Waste Levy in 2022
5.7	Improved solid and organic waste recycling.	Monitor and implement changes State Government changes as required, including creation of a Tasman Council Waste Management Plan or Strategy if needed as a result of changes.	Commence this year	
5.8	Active education around promotion of legislative changes.	Utilise Social Media, Council's website, Tasman Gazette and brochures to inform the community of legislative changes.	Commence this year	

6.1	Apply benefit-cost principles to determine both standards and the necessary level of investment to ensure that access, parks/sports grounds and buildings are fit for purpose based on their usage and future demand.	Review Asset Management Plans for all Council buildings, open spaces and sports grounds and monitor service levels to ensure assets are maintained and fit for purpose.	Commence this year	External Contractor
6.2	The Tasman's asset management program and budget are designed to maintain the asset mix to standards and prolong useful life.	Review 10-year Asset Management Strategy. Review 10-year Asset Management Plan.	Commence this year	External Contractor
6.3	Minor works improvement to reduce recurring, frequent maintenance intervention is aimed at optimising maintenance expenditure.	Identify asset failure hotspots through the Customer Request System and inspections.	Commence this year	
6.4	Prepare a Stormwater System Management Policy and Plan, with a specific focus on critical risk locations and catchments.	Develop and implement a Stormwater System Management Policy and Plan.	Commence this year	External Contractor
<p>Much of the focus for Infrastructure Services is centred on meeting community expectations through the maintenance and upgrade of assets, however, changes to waste management which have been led by the State will require an additional focus on that area. Infrastructure Services will work closely with the Development Services Department to look at both the processing and environmental aspects of waste management.</p>				

Tasman Council Approved Operational Budget 2021 – 2022

The 2021- 2022 Tasman Council Annual Budget Estimates were approved by the Council at the Ordinary Meeting of the Tasman Council held on 23 June 2021.

V20 FINAL Annual Budget Estimates 2021/2022 Estimated Cash Summary

FINAL Version dated 23-6-21

Department Net Results	Midyear Budget	Midyear Budget	Annual Budget	
	Profit / (Loss) 2020/21	2020/21 CASH	Profit / (Loss) 2021/2022	2021/2022 Annual Budget CASH
100 - Infrastructure (Physical) Services	(2,728,342)	(2,728,342)	(2,893,391)	(2,893,391)
201 - Development Services	(312,721)	(312,721)	(521,479)	(521,479)
601 - Corporate & Governance Services	(3,536,472)	(1,763,011)	(3,446,743)	(1,561,532)
602 - Rates & Grants	6,415,112	6,415,112	6,609,378	6,609,378
Share of Profit from Copping Refuse Disposal Site	265,000	265,000	265,000	265,000
Transfer from Cash Reserves	-	-	-	-
Total Operating Profit/(Loss)	102,577	1,876,039	12,765	1,897,976
Capital Expenditure				
Capital NEW		1,753,280		1,389,676
Capital RENEWAL		2,746,289		3,202,809
Loan Repayment (Principal)		22,000		22,000
Total Capital Expenditure 2021/22		4,523,569		4,614,485
Capital Grants Received		(2,443,345)		(2,070,020)
Transfer from Operating				
Transfer from CASH Reserves				
TOTAL CASH Surplus/(Deficit) @ 30/6/22		(1,977,647)		(2,531,701)

Tasman Council
V20 FINAL Annual Budget at 23-6-21 (Council Approved)
2021/22 Financial Year

Account	ACTUAL at 30 April 2021 P&L printed (20/5)	2020/2021 ANNUAL BUDGET	2020/2021 MIDYEAR REVIEW	2021/2022 ANNUAL BUDGET
Operating INCOME				
61016 Grants - FAG Grants	357,395	1,124,470	1,124,470	1,165,127
61005 Grants - Roads to Recovery	-	208,283	208,283	208,283
61072 Grants - Budgeted Large Grants	1,104,142	1,737,783	2,235,062	1,861,737
61072 Grants - Budgeted Small Grants	56,100	55,000	56,000	3,000
	1,517,637	3,125,536	3,623,815	3,238,147
66020 Profit on Disposal	23,364	15,000	25,000	47,000
67010 Bank Interest Received	18,312	53,531	53,531	25,000
67020 Penalty & Interest	24,853	11,000	21,000	24,000
	43,165	64,531	74,531	49,000
63171 TasWater Income	2,500	-	3,000	13,000
63706 Copping Tip Dividends	48,456	22,000	56,391	26,800
Profit Share - Copping Refuse Disposal Site	-	-	265,000	265,000
63140 Road Contributions	-	10,000	10,000	10,000
Rates				
61230 Rates - Fire Levy Nubeena	53,976	52,844	53,879	54,489
61240 Rates - Fire Levy Rural	123,336	122,952	123,176	126,841
61610 Rates - General Rate	4,308,958	4,274,854	4,305,105	4,489,773
61617 Rates - Waste Collection	250,476	248,124	250,034	257,544
61615 Rates - Waste Management Charge	452,101	446,057	446,057	468,138
NEW State Gov Waste Levy	-	-	-	17,666
	5,188,847	5,144,831	5,178,251	5,414,451
Statutory Fees & Fines				
63275 SFF - Building Ind Train Levy (BCIT)	2,299	1,595	3,060	2,356
63280 SFF - Building Permit Levy	628	1,395	1,395	644
63212 SFF - Building Application	12,919	15,609	15,609	15,999
63218 SFF - Caravan Licence Fees & Fines	25,535	10,000	22,850	25,535
63221 SFF - DA Advertising Fee	37,801	34,983	34,983	35,858
63245 SFF - Food Premises Licences	258	-	2,000	10,000
63230 SFF - Infringements Dogs	1,399	2,532	2,532	2,000
63251 SFF - Planning Fees	53,274	52,531	52,531	53,844
63260 SFF - Plumbing Inspection Fees	33,455	31,316	31,316	34,291
63688 SFF - Public Open Space Contribution	8,100	26,000	26,000	20,000
	175,152	175,961	192,276	200,528
User Fees				
63203 User Fees - 132 & 337 Certificates	46,891	44,498	44,498	45,610
63216 User Fees - Building Extension Permit	1,612	1,751	1,751	1,751
63105 User Fees - Cemetery - Nubeena/White Beach	2,101	13,125	13,125	5,000
63110 User Fees - Cemetery - Port Arthur	4,813	3,250	3,250	5,000
63115 User Fees - Cemetery - Premaydena	1,900	3,025	3,025	3,025
63116 User Fees - Cemetery - Roaring Beach	-	1,850	1,850	1,000
63209 User Fees - Dog Licences	8,669	12,506	12,506	8,886
63125 User Fees - Diesel Fuel Rebate	5,059	6,184	6,184	6,184
63288 User Fees - Engineering Fees	2,471	2,000	2,000	2,563
65411 User Fees - Ground/Hall Hire	570	-	1,000	5,000
63246 User Fees - Environmental Health Income	1,966	1,000	1,224	2,000
63145 User Fees - Heavy Vehicle Motor Tax Levy	9,468	10,506	10,506	10,506
63172 User Fees - Jetty Power	34	1,929	1,929	1,929
65425 User Fees - Leases/Licences	9,136	1,910	11,046	11,046
65410 User Fees - Other Revenue Comm Dev	-	8,500	8,500	8,500
63640 User Fees - Photocopy/Fax/Minutes Charges	163	125	125	150

63170 User Fees - Private Works Charges	28,420	10,000	35,000	30,000
63657 User Fees - Reimbursements	155	7,555	7,555	4,500
	123,118	129,714	165,074	152,650

Other Income

62722 Other Income - NRM	-	500	500	500
63660 Other Income - Misc Revenue	11,423	22,600	22,600	24,600
63540 Other Income - Cottage Rental	10,218	7,200	9,860	9,968
63530 Other Income - Rent independent Living Units	73,076	50,709	82,209	107,900
63680 Other Income - Pensioner Remission (State)	226,365	223,913	225,243	225,243
	321,082	304,922	340,412	368,211

TOTAL INCOME

	7,443,321	8,992,494	9,933,750	9,784,786
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LESS Operating Expenses

Employee Benefits

71032 Employee - Allowances	6,656	19,122	14,360	14,260
71040 Employee - FBT	1,045	6,824	6,824	22,000
71007 Employee - Long Service Leave	-	19,858	102,468	37,780
71034 Employee - Protective Equipment/Uniform	4,460	11,250	11,250	11,000
71033 Employee - Training - Other Costs	22,325	18,000	20,565	16,000
71005 Employee - Wages Payable	1,000,117	1,307,520	1,431,391	1,581,369
71006 Employee - Superannuation	118,614	153,035	160,933	191,578
71035 Employee - Employee Accommodation	7,614	20,000	20,000	20,000
71045 Employee - Payroll Tax	2,299	2,500	2,500	20,000
71007 Employee - Workers Compensation	101	500	500	500
71046 Employee - Work Health & Wellbeing	4,780	2,500	6,353	8,130
	1,167,809	1,561,109	1,777,344	1,922,617

74005 Interest Borrowings - Finance Costs - Interest on Loans

	11,258	20,024	20,024	22,000
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75505 Loss on Sale

	-	-	-	-
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73005 Depreciation

	1,437,220	1,773,461	1,773,461	1,875,061
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Materials & Services

72139 Materials & Services - Advertising	41,362	48,582	48,582	49,675
72144 Materials & Services - Bank Charges	16,260	8,000	15,000	15,165
72631 Materials & Services - Bridges/Jettys and Structures - Maintenance	8,238	68,489	68,489	68,489
72655 Materials & Services - Buildings - Cleaning	83,185	80,000	80,000	80,880
72663 Materials & Services - Cemetery - Grave Digging	7,250	14,453	14,453	14,453
72178 Materials & Services - Community Events	2,583	10,500	10,500	10,500
72121 Materials & Services - Computer Hardware	9,707	13,000	13,000	10,000
72118 Materials & Services - Computer Maintenance/Licences	78,201	102,854	102,854	125,426
72124 Materials & Services - Contract Services	323,440	321,263	345,537	473,959
72128 Materials & Services - Contract Shared Services	121,221	176,985	146,582	189,679
72103 Materials & Services - Consumables/Materials	14,723	19,173	19,173	19,200
72163 Materials & Services - Debt Collection Costs	4,687	11,500	11,500	11,500
72641 Materials & Services - Drainage - Maintenance	18,767	122,104	105,000	106,155
72158 Materials & Services - Equipment Rental/Lease	8,007	5,500	5,500	5,561
72620 Materials & Services - Fire Abatement	220	4,000	4,000	3,000
72106 Materials & Services - Gov Charges/Licences etc.	744	1,532	1,532	1,532
72119 Materials & Services - Kerbside Collection Contract	162,936	197,901	197,901	204,078
72173 Materials & Services - Land Tax	21,164	17,095	17,095	21,396
72145 Materials & Services - Legal Expenses	21,232	32,006	32,006	30,500
72132 Materials & Services - Minor Plant - Maintenance/Repairs	1,564	2,146	7,271	2,000
72115 Materials & Services - Office Equipment/Furniture	4,106	4,688	4,688	4,688
72109 Materials & Services - Plant Hire - Internal	192,204	218,997	218,997	218,997
76004 On Cost - Plant hire internal clearing	162,079	-	-	-
72151 Materials & Services - Postage/Freight	15,712	8,500	15,000	13,600
72154 Materials & Services - Printing & Stationery	27,441	22,936	22,936	26,000
72651 Materials & Services - Buildings - Property Maintenance	99,738	80,125	100,125	110,000
72133 Materials & Services - Reimbursements	200	-	200	200
72626 Materials & Services - Reserves - Landscaping/Mowing	2,828	23,000	23,000	20,000
72630 Materials & Services - Reserves - Sporting Ground Renovations	24,070	24,125	24,125	35,000
72628 Materials & Services - Reserves - Play Equip Repair & Maint	-	2,320	2,320	2,320
72601 Materials & Services - Roads - Grading	70,539	95,000	95,000	95,000

72606 Materials & Services - Roads - Guide Posts	25,795	13,133	25,795	14,777
72613 Materials & Services - Roads - Heavy Patching	135,853	198,606	198,606	198,606
72610 Materials & Services - Roads - Landscaping	-	2,500	2,500	2,500
72608 Materials & Services - Roads - Maintenance	49,123	73,179	73,179	73,179
72175 Materials & Services - Roads - Signage	5,488	6,298	6,298	6,000
72117 Materials & Services - Roads - Mowing and Spraying	136,630	120,000	120,000	121,320
72174 Materials & Services - Small Plant Purchase	954	698	3,698	1,000
72120 Materials & Services - Testing Fees	6,290	4,964	4,964	6,000
72176 Materials & Services - Tourism Development	2,570	12,864	12,864	10,000
72627 Materials & Services - Tree Trimming	5,900	50,000	50,000	40,000
72186 Materials & Services - Valuation Fees	12,468	6,000	15,000	13,000
72181 Materials & Services - Vehicle Fuel	60,682	96,615	90,500	95,500
72182 Materials & Services - Vehicle Registrations	18,265	20,498	21,000	22,544
72183 Materials & Services - Vehicle Service & Maintenance	36,073	51,735	51,735	53,428
72123 Materials & Services - Waste Contractors	166,204	211,715	211,715	214,043
72122 Materials & Services - Waste Disposal Fees (Copping)	50,911	64,239	64,239	64,239
72127 Materials & Services - Waste Purchases, Repairs & Bin Deliveries	2,727	3,000	3,000	3,000
	1,875,933	2,672,817	2,707,459	2,908,089

75105 Other Costs - Audit Fees	16,101	36,152	36,152	37,236
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Other Costs				
72162 Other Costs - Animal Control	290	3,000	3,000	2,000
75205 Other Costs - Councillor Allowances	83,685	99,377	99,377	100,470
75220 Other Costs - Councillor Expenses	10,586	25,000	25,000	16,000
75225 Other Costs - Electoral Expenses	2,350	2,000	2,000	2,500
72166 Other Costs - Catering	2,994	4,724	4,724	4,724
72228 Other Costs - Community Grants	27,651	40,000	40,000	20,500
72410 Other Costs - Electricity	27,032	30,190	30,190	30,522
72245 Other Costs - Fire Levy	127,089	166,325	166,325	174,221
72205 Other Costs - Emergency Management	384	5,000	5,000	7,000
72225 Other Costs - General Subscriptions/Contributions	39,127	39,154	39,154	48,249
72310 Other Costs - Insurance (Below Excess)	-	5,000	5,000	5,000
72305 Other Costs - Insurance Premiums	214,032	200,000	210,000	224,734
72515 Other Costs - Pensioner Remissions	204,748	223,913	223,913	223,913
72226 Other Costs - SES Expenditure	746	10,000	10,000	5,000
72415 Other Costs - Street Lighting	4,447	14,258	14,258	5,000
72405 Other Costs - Telephones	27,171	14,500	22,000	20,000
75605 Other Costs - Corporate & Community Planning	15,000	10,000	25,000	15,000
NEW Other Costs- State Gov Waste Levy	-	-	-	17,666
72147 Other Costs - Grant Expenditure	9,082	30,000	39,082	-
72520 Other Costs - Refunds - Rates & Other Expenses	111,729	-	110,068	3,000
NEW Other Costs - Community Feast	-	-	-	8,500
NEW Other Costs - Records Management	-	-	-	3,000
63675 Rounding	-	-	-	-
	924,244	958,592	1,110,242	974,235

Total Operating Expenses	5,416,464	6,986,003	7,388,330	7,702,002
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Net Surplus / (Deficit)	2,026,857	2,006,491	2,545,419	2,082,784
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Operating Surplus / (Deficit)	922,715	77,950	102,075	12,765
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Capital Surplus / (Deficit)	-	193,230	758,556	2,544,465
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Net Surplus / (Deficit)	922,715	115,280	860,631	2,557,230
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V20 FINAL Budget 2021-22 Capital Works Program (Approved by Council)							
As at 23 June 2021							
Description	Location	Asset # or Reference	Project Number	Projected WORKS IN PROGRESS	Midyear Budget Review	2021-22 Annual Budget	
CAPITAL RENEWAL							
Roads & Footpaths							
Sealed/Rehabilitation/Reconstruction							
Sommers Bay Road - Arthur Hwy to Pahi Rise (Widening & Stormwater Stage 1)	M		CA	-	-	495,000	
White Beach Road - Public Toilet access road to Street # 271	WB		CA	-	-	265,000	
Saltwater Rover Road - Property # 504 to 589	SWR		CA	-	-	70,000	
Sub-Total - Reseal/Rehabilitation/Reconstruction				-	-	830,000	
TOTAL - Roads & Footpaths				-	-	830,000	
Unsealed Roads (Resheeting)							
McManus Road - Arthur Highway (Sealed Apron) to Fortescue Road	SWR		CA	-	-	\$ 15,000	
Andersons Road - McManus Road to End	PA		CA	-	-	\$ 80,000	
Chronicle Point Road - Sommers Bay Road to End	M		CA	-	-	\$ 5,000	
Sommers Beach Road - Sommers Bay Road to End	SB		CA	-	-	\$ 6,000	
Point Puer Road - Safety Cove Road (Sealed Apron) to End	PA		CA	-	-	\$ 22,000	
Cooks Road - Nubeena Back Road (Sealed Apron) to End	N		CA	-	-	\$ 47,000	
Sloping Main Drive - Kelleys Road to End	SM		CA	-	-	\$ 51,000	
Parsons Bay Road - White Beach Road (Sealed Apron) to End	WB		CA	-	-		
TOTAL - Unsealed Roads				-	-	226,000	
Drainage							
Safety Cove Road, Camavon Bay Drainage Options (Engineering Investigation)	PA	NEW	CA	-	-	30,000	
413 and 415 White Beach Road (Pipe failure replacement)	WB		CA	-	-	35,000	
Blowhole Road - Stormwater (Albert Street to Waterfall Bay Road)	EHN		CA	-	-	100,000	
Bayview Street - Upgrade Stormwater and Property accesses	T		CA	-	-	20,000	
444 White Beach Road - Pipe and Pit Easement	WB		CA	-	-	35,000	
TOTAL - Drainage				-	-	220,000	
Bridges & Jetties							
TBA - from AusSpan List			TBA	-	-	50,000	
TOTAL - Bridges & Jetties				-	-	50,000	
Buildings							
Nubeena Rec Ground Rooms replacement (Part 1 - Council)	N	WIP	CA585	-	250,000	178,500	
Steve Martin Federal Gov Grant \$1M (Part 2)	N	WIP	CA585	-	1,000,000	1,000,000	
Nubeena Rec Ground lights installation	N	WIP	CA604	43,151	-	43,151	
Council Offices - Upgrade Entrance & Carpark (Part 2)	N	WIP	CA631	9,032	15,000	15,968	
Judd Park Toilets - Improvements/Investigation	N	WIP	CA669	-	30,000	30,000	
Taranna Hall - Improvements (including PWS/ Tas Fire agreement)	T	WIP	CA670	-	15,000	15,000	
Council Offices - Wastewater System Upgrade (effecting CA631 - Part 1)	N	B/FWD	CA671	-	8,000	16,000	
Old Pearls Court Units - Bathroom & Kitchen Upgrades to Units 2, 7 & 8	N		CA	-	-	45,000	
Taranna Hall - Floor Replacement	T		CA	-	-	25,000	
Total Buildings				52,183	1,318,000	1,368,619	
Plant & Equipment							
Depot Small Maintenance Truck (C102P) - Carried Forward from 2019-20	B/FWD	PL168	CA639	-	-	120,000	
Excavator - 2011 Caterpillar (FA-0008)		PL172	CA	-	-	150,000	
Mitsubishi Triton Ute		PL173	CA	-	-	40,000	
Kubota Ride on Mower (Small) (FA-0022)		PL175	CA	-	-	30,000	
37.5kva Generator at Council Office		PL164	CA	-	-	6,000	
New Nissan X Trail AWD		NEW	CA	-	-	32,000	
Speed Radar Sign -Metis 500 (includes mounting bracket and Solar panel)		NEW	CA	-	-	4,190	
E30 Bucket for Excavator		NEW	CA	-	-	18,000	
TOTAL - Plant & Equipment				-	-	400,190	
Other Non Current Assets							
Capital Project Manager Salary to be allocated to individual jobs			CA590	-	85,000	85,000	
Annual Replacement of Street Furniture including Rubbish Bins			CA633	-	10,000	10,000	
Replace Small Plant at Depot			CA676	-	3,000	3,000	
New Staff IT Equipment Laptop & Dock (Replace 3 every year)			CA677	-	8,621	10,000	
TOTAL - Other Non Current Assets				-	106,621	108,000	
GRAND TOTALS - Capital Renewal				52,183	1,424,621	3,202,809	
CAPITAL NEW							
Roads & Footpaths							
Footpaths in General (White Beach)	WB	B/FWD	CA	-	-		
Footpaths in General (Eaglehawk Neck)	EHN	B/FWD	CA	-	-		
Footpaths in General (Taranna)	T	B/FWD	CA	-	-		
Eaglehawk Neck Coastal Foreshore Track - ENACT Stage 1 plus design & drawings	EHN	B/FWD	CA	-	120,000	120,000	
Blackspot -Nubeena Rd west of Port Arthur safety barrier	PA	WIP		-	143,798	143,798	
Local Roads & Community Infrastructure Program 2020-21 (PART 2)							

To be allocated to Footpaths		B/FWD	CA	-	202,312	202,312
Pirates Bay Lookout - Investigation for improvements	EHN	WIP	CA681	-	15,000	20,000
Total - Roads & Footpaths				-	481,110	486,110
Bridges & Jetties						
Roads to Recovery Grant Allocation				-	-	208,283
To be allocated						
Sloping Main Bridge Replacement (including pedestrain access)	SM	NEW	CA	-	-	180,000
TOTAL - Bridges & Jetties				-	-	388,283
Drainage						
7 Kingsley Court to 4 Blackwood Court - Pipe drainage easement	WB	WIP	CA689	-	50,000	65,000
11 - 21 Spaulding Street - Upgrade easement & open drain	WB		CA	-	-	-
444 White Beach Rd - Pipe & Pit easement	WB		CA	-	-	55,000
TOTAL - Drainage				-	-	120,000
Buildings						
Local Roads & Community Infrastructure Program 2020-21 (PART 3)						
To be allocated		NEW	CA	-	-	208,283
Judd Park Toilets Upgrade	N		CA	-	-	150,000
Taranra Hall - New Security Cameras	T		CA	-	-	17,000
Doctors House - New Carport Slab (50/50 contribution with Tenant)	N		CA	-	-	-
TOTAL - Buildings				-	-	375,283
Sport & Recreation						
NEW - Boomgate at Lot 301 Sommers Bay Rd Reserve	SB	NEW	CA	-	-	10,000
TOTAL - Sport & Recreation				-	-	10,000
Plant & Equipment						
NEW - VHF Radio Equipment & Antenna at Council Office/Depot	N	NEW	CA	-	-	10,000
TOTAL - Plant & Equipment				-	-	10,000
GRAND TOTALS - Capital New				-	1,753,280	1,389,676
TOTAL CAPITAL WORKS PROGRAM 2020-21						
				WORKS IN PROGRESS 2020-21	Midyear Review 2020-21	2021-22 Annual Budget
Capital - Renewal				52,183	1,424,621	3,202,809
Capital - New				-	1,753,280	1,389,676
PLUS Loan Repayment (Principal Only)				-	24,000	22,000
				52,183	3,201,901	4,614,485
LESS Grants for Capital Works				-	2,443,345	2,070,020
TOTAL Capital Works (spend)				-	758,556	2,544,465

