

Tasman Council



Public Question Time Form

The personal information requested on this form is being collected by Council for the purpose set out in the title of the form. The personal information will be used solely by Council for the primary purpose or directly related purposes. The applicant understands that personal information is provided for the above-mentioned function and that he/she may apply to Council for access to and/or amendment of the information. Requests for access or correction should be made to Tasman Council's Customer Service Officer.

Local Government (Meeting Procedures) Regulations 2015

NAME,			
ADDRESS:			
CONTACT DETAILS:			
ADVISE THAT I WISH TO ASK THE FOLLOWING QUESTION/S ON NOTICE	1.		
	2.		
AT THE ORDINARY COUNCIL MEETING TO BE HELD ON			
I ACKNOWLEDGE THAT SHOULD I BE GRANTED PERMISSION:- <ul style="list-style-type: none"> EVERY QUESTION WILL BE PUT SUCCINCTLY AND THE QUESTION OR ANSWER CANNOT BE DEBATED; AND IF IT IS NOT POSSIBLE TO ANSWER THE QUESTION AT THE MEETING, IT MAY BE TAKEN ON NOTICE. 			
SIGNATURE OF APPLICANT		DATE	

PLEASE NOTE: <ul style="list-style-type: none"> PUBLIC QUESTION TIME WILL NOT NORMALLY EXCEED 15 MINUTES; ALL QUESTIONS WILL BE IN WRITING AND THE QUESTION AND ANSWER CANNOT BE DEBATED; THE MAYOR MAY REFUSE TO ACCEPT A QUESTION AND PROVIDE A REASON FOR THAT REFUSAL; PARLIAMENTARY PRIVILEGE DOES NOT APPLY AT COUNCIL MEETINGS; AND THIS APPLICATION MUST BE GIVEN OR SENT TO THE GENERAL MANAGER SEVEN (7) DAYS PRIOR TO THE MEETING.



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ADVICE TO QUESTION WRITERS

Questions May Be Refused in Certain Circumstances

The Mayor may refuse to allow a public question to be listed or refuse to respond to a question put at a meeting without notice that:

- a. relates to any planning issue or item listed on the agenda for the Council meeting (note: this ground for refusal is in order to avoid any procedural fairness concerns arising in respect to any matter to be determined on the Council Meeting Agenda);
- b. is unlawful in any way;
- c. contains defamatory remarks, offensive or improper language;
- d. questions the competency of Council staff or Councillors;
- e. relates to the personal affairs or actions of Council staff or Councillors;
- f. relates to confidential matters, legal advice or actual or possible legal proceedings;
- g. relates to any matter which would normally be discussed in the closed section of the Council Meeting pursuant to Regulation 15 of the *Local Government (Meeting Procedures) Regulations 2015*;
- h. is, in the reasonable opinion of the Chairperson, proffered to advance a particular point of view rather than to make a genuine enquiry;
- i. is vague in nature or irrelevant to Council;
- j. is not related to Council activities; or
- k. is a question that has been substantively asked at the previous Council Meeting.

OFFICE USE ONLY

OFFICERS NAME/ TITLE	
DATE RECEIVED	